

Van Le

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OBJECTIVE

To obtain the IT position in the field of Business Information Systems utilizing strong technical, communication, analytical, project-management, and problem-solving skills

EDUCATION

ST. NORBERT COLLEGE, De Pere, Wisconsin

Bachelor of Science, May 2009

Majors: Computer Science and Business Administration

Concentration: Business Information Systems

Cumulative GPA: 3.96/4.0

Majors GPA: 4.0/4.0

Honors/Awards: Dean's List

St. Norbert College Distinguished Trustees Scholarship for Academics

Diversity Leadership Award

Member of Phi Beta Delta- Honor Society for International Scholars

TECHNICAL AND PROBLEM-SOLVING EXPERIENCE

ST. NORBERT COLLEGE, De Pere, WI

Technology Support Consultant for Computer Service, January 2007 – Present

- Supervise computer labs and acted as a first contact person
- Serve on technical support team, computer hardware & software maintenance, as well as network support

ST. NORBERT COLLEGE, De Pere, WI

Computer Science Teaching Assistant, August 2007 – May 2008

- Tutored college-level students in introductory computer science courses during lab times and office hours
- Graded quizzes and labs

TECHNICAL SKILLS

- Proficient in C++
- Software: Microsoft Office, MS Access, MS Visual Studio .NET, Cascade Server, Dreamweaver
- Experience in Other Languages: C#, VB6, Perl, Javascript, HTML, Scheme, Assembly Language

COMMUNICATION AND PROJECT-MANAGEMENT EXPERIENCE

ST. NORBERT COLLEGE, De Pere, WI

Student Intern at Peace and Justice Center, August 2008 – Present

- Organize, publicize, advertise for events at Peace and Justice Center
- Research and analyze surveys on different topics regarding peace and justice issues
- Chair of Poverty Awareness Committee and organize Pizza for a Purpose series of events

BUSINESS ANALYTICAL EXPERIENCE

CALYON BANK- CREDIT AGRICOLE GROUP, Ho Chi Minh City Branch, Vietnam

Credit Analyst Trainee, June 2007 – August 2007

- Served as assistant for relationship officers
- Worked in the field of commercial banking
- Researched, analyzed, and wrote credit applications for a few major clients
- Trained and gained knowledge in other fields of banking such as E-Commerce, Capital Market, and Trade Finance

ACTIVITIES/ LEADERSHIP

- President of Zen Club, 2007-2008
- Student Representative of International Education Committee, 2007-2008
- Fundraising Coordinator of New York Trip 2009 of SNC TRIPS program