

Adan R. Martinez-Ponce

(414) 202-3956, armp18@gmail.com

Education

St. Norbert College, De Pere, WI
School of Business and Economics, Bachelor of Science
Major: Data Analytics, **Minor:** Economics

Anticipated Graduation May 20, 2026

Skill Set

Technical Proficiencies: Python, R Studio and Tableau, SQL, Google Suite, C++ and Microsoft Office

Language Skills: Fluent in Spanish

Work Experience

B.W. Converting – Green Bay, WI

Supply Chain Intern | May 2025 – Present

- Analyze inventory and logistics data to identify inefficiencies and recommend process improvements.
- Support reporting efforts through Excel dashboards and process documentation.
- Designed and implemented an automated email workflow used by 16 buyers, saving an estimated **\$50K–\$60K in labor costs**, as buyers can use remaining time on other tasks.
- Assist supply chain team with day-to-day tasks including order tracking, vendor coordination, and data entry for procurement processes.

CBEA Research Analyst Fellowship – De Pere, WI

Schneider School of Business & Economics | Sept 2024 – May 2025

- Conducted hands-on research to address community and client-based projects.
- Applied academic knowledge to real-world business problems and delivered written analysis and in-person presentations.
- Collaborated with faculty, peers and local business leaders to develop insights for organizational decision-making.

Campus Center Operations Manager | St. Norbert College – De Pere, WI

Jan 2023 – Sept 2024

- Developed problem-solving and leadership skills while serving as the primary student supervisor on duty.
- Independently managed building operations, security, and maintenance.
- Oversaw equipment tracking and coordinated logistics for campus events.

Youth Soccer Coach – De Pere, WI

June 2023 – Current

- Independently led hour-long training sessions for groups of 2–6 youth players, balancing skill development with fun and engagement.
- Developed time management, communication, and leadership skills while fostering a positive learning environment.

Activities

St. Norbert Men's Soccer, De Pere, WI

August 2022

Collegiate Athlete: Goalkeeper

- Developing teamwork and time-management skills
 - Fifteen hours each semester to run camps for middle-school students
 - Two weekends each Fall to support the team at Green Bay Packer games

Latin Student Union, De Pere, WI

August 2022

Active Club Member

- Sharing my experiences with new students
- Building networking skills